

# Minutes – Lansdown Park Academy

**Meeting Date:** 9<sup>th</sup> May 2024  
**Location:** Lansdown Park Academy  
**Time:** 5.00pm

**Present:**

<b>Vacancy</b>	Chair Academy Council
<b>Members of</b>	Principal
<b>AC:</b>	Executive Principal (joined via Teams)
<b>Paul Todd (PT)</b>	Sponsor Academy Councillor
<b>Tony Searle (TS)</b>	Sponsor Academy Councillor
<b>Emma Moorcroft (EM)</b>	Sponsor Councillor
<b>Denise Colley (DC)</b>	Support Staff Academy Councillor
<b>Vacancy</b>	Teacher Academy Councillor
<b>Vacancy</b>	Student Advocate Academy Councillor
<b>Vacancy</b>	Parent Councillor
<b>Vacancy</b>	Parent Councillor

**In Attendance:** **Hannah Scott (HS)** Assistant Headteacher and SENCo

Item	Description	Action
<b>1.0</b>	<b>Introductions</b>	
1.1	TS welcomed everyone to the meeting. Introductions were made.	
1.2	No apologies were necessary. The meeting was not quorate.	
<b>2.0</b>	<b>Declarations of Interest</b>	
2.1	There were no declarations of interest pertinent to the meeting content.	
<b>3.0</b>	<b>Academy Council Membership</b>	
3.1	Emma Moorcroft and Denise Colley have both been appointed as Sponsor Councillors, following receipt of their DBS and references. Claire Smith (Sponsor Councillor) and Shadene Keeling (Sponsor Councillor) have withdrawn their applications.	
<b>4.0</b>	<b>Minutes of the last meeting</b>	
4.1	The minutes of 29 <sup>th</sup> February 2024 were agreed to be a true and accurate record.  <b><u>Actions and Matters Arising</u></b> PT to include the number of students alongside the percentage in the data – <b>carried forward.</b> PT above to arrange for non-PP families to be supported to determine if they are eligible. – <b>In progress.</b>	
<b>5.0</b>	<b>Academy Council Report</b>	
5.1	Moving forward, the Academy Council Report will focus on the term that has just passed and the way forward.	

5.2	The Secondary places are full for the first time this year which is important because Bristol don't block fund us for Secondary places. This has come about due to an increase in PEX in local schools and we now have a waiting list of seven places.	
5.3	The South Bristol murders have increased the number of referrals, and we need to be mindful of the cohort that we already have here.	
5.4	The lack of KS4 provision in South Bristol is apparent and therefore we are in talks with the LA.	
5.5	Bleed kit training is scheduled for next Wednesday which Academy Councillors are invited to attend. We are hoping that some of the Bristol Bears will also attend.	
5.6	<b>ACTION: PT to contact Simon in marketing to ensure positive promotion of the bleed kit training event.</b>	<b>PT</b>
5.7	A bleed kit has been purchased and will be installed at the back of the building so that it's accessible to the Nursery too.	
5.8	The Bristol Bears link has commenced. Four players attended some lessons, and the pupils watched a match. The players who visited the school remembered details of the conversations they had with the students and continued them pitch-side. The students were very respectful of the venue and were well behaved on the trip which we are very proud of.	
5.9	<i>The Academy Councillors congratulated Hannah on a very successful trip.</i>	
5.10	We've made some links with Bristol Robins and therefore hope that someone will attend next year, along with a representative of Bristol Rovers.	
5.11	Reading was a focus of the ARV visit and monitoring. Accelerated Reader is a test that steers students through the correct material and then tests them afterwards.	
5.12	The Foil Foundation have provided £2k of funding to improve the library which we are thrilled about.	
5.13	The SENCO role has been advertised and we are interviewing three candidates on Tuesday.	
5.14	Hannah is now overseeing the quality of education across primary and secondary phases.	
5.15	Two Y6 BANES pupils have not been successful on their placement. One pupil was not in education before coming to us and they have clashed with other members of the cohort. This indicates how important a robust referral process is.	
5.16	Not all the outreach places have been taken up yet. The in-reach places are all full.	
5.17	Attendance is 84% up from 82.9%. The last two weeks have dropped a little. Secondary attendance was 77% which we aspire to be higher. The national average for PRUs is about 62% and 70.9% for the CLF special schools.	
5.18	<b>How are you safeguarding the children who aren't attending?</b> We phone them the same day and often make a home visit. We challenge any patterns of absence and make relationships with the parents to raise the profile of how important attendance is.	
5.19	The PP data on the transfer file was not captured. This has skewed the data but has since been addressed to ensure we receive the appropriate funding next year. We are also referring parents who may meet the threshold for FSM. Sometimes parents feel there is a stigma to applying for the funding which can be overcome with a conversation.	
5.20	We are exploring transport solutions for Secondary school pupils who have to catch more than one bus.	
5.21	The national changes to late registrations that comes in from September will impact our attendance data. Improved transport solutions would mitigate this.	
5.22	The ARV is scheduled for tomorrow. Tony, Lou Coles (SEND Lead for CLF) and Rachael Symons will attend. Last term we had an ARM and a Scrutiny meeting, and we are actioning the feedback.	
5.23	We are investigating whether we could be a trauma informed school or an attachment aware school so that our behaviour policy and CPD all aligns.	

5.24	The way we collect our assessment data (DOOYA) is new, therefore we can't show progress over time. The primary children are baseline assessed on arrival, assessed mid-point and then again at the end of their 16 weeks. We send the data back to the home school so that they can see what ongoing support may be required.	
5.25	<i>The Academy Councillors reviewed the DOOYA data.</i>	
5.26	<b>How confident are you that the assessment is accurate?</b> Assessment is a focus next year to ensure that moderation takes place internally and externally. We provide students with strategies to regulate and therefore they can better demonstrate their knowledge by the end of their placement.	
5.27	We are considering breaking down the DOOYA further so that we can show incremental progress. We have started to do those assessments. None of our primary pupils are two years below and some of them in Writing are four years below.	
5.28	We are able to evidence accelerated progress, particularly in Reading because they are learning their Phonics and starting to blend. In Maths we have made assessments. Writing is difficult to make progress in during the 16 weeks because the pupils are very resistant, therefore progress is much slower.	
5.29	We record the pupils Thrive progress which has changed recently. We also use other interventions which are not as easy to quantify as Thrive but still supports SEMH development.	
5.30	<b>Do you have any Thrive trained practitioners?</b> Yes, two.	
5.31	Safeguarding data includes the archived students which skews the trend. For example, we don't have 49 PIs this academic year, we have 25 PIs, all of which are primary.	
5.32	There is one student with a high number of PIs and therefore we've reviewed his risk assessment, and the PIs are getting shorter and more effective.	
5.33	<b>Do you record all the PIs in the bound and numbered book?</b> Yes.	
5.34	Moving forward we will address the issue of how to remove archived students from the data.	
5.35	All the racist incidents are for primary students. It's the inappropriate use of language but it's not targeted in the younger primary class, they are just looking to shock. In the older primary class, a refugee student was targeted with racist language.	
5.36	We've been working with SARI who have delivered workshops to the students and also training for the staff. We have planned the use of SARI recommended resources.	
5.37	A small group of Secondary students used some racist language to insult one another, but following the SARI workshop, this has stopped.	
5.38	SARI are also supporting a parent following their request.	
5.39	The fortnightly police visits are continuing and are well received.	
5.40	All our students are K-coded SEND-SEMH.	
5.41	EHCPs are key for us. Where students are dual-registered, the home school takes the lead on the EHCP which causes delays.	
5.42	Students who are just on our roll have had a delay in their EHCP because we've had no Ed Psych consults, but we have booked them for next year.	
5.43	We will increase our SALT provision in the Secondary phase next year because it's impactful.	
5.44	A significant amount of CPD is taking place so that we can meet a range of needs in our students.	
5.45	<b>What is MELSA?</b> Understanding the emotional need and how it can affect memory.	
5.46	<b>Do you use Boxall?</b> Yes, for our outreach provision. We use Thrive for our in-reach provision which is excellent. We might layer trauma-informed underneath the Thrive provision.	

5.47	We've looked at SVA's Communication Policy which we may use to inform ours once trauma informed is adopted.	
5.48	BANES are funding us accurately, but Bristol continue to underfund us which is a significant risk because eventually BANES will move back to the Rush Hills provision.	
5.49	Our initial H&S Report was RAG-rated with several red areas which have been addressed. We are anticipating a green RAG-rating by the end of the academic year.	
5.50	We need to run a lockdown procedure now that we have a different tone.	
5.51	Our reserves bid was successful which means that we can install the fencing required to shield the students from public view and prevent absconding.	
5.52	Two complaints were referred to LADO along with CCTV footage. Neither of the complaints met the LADO threshold. We will refresh the Team Teach training with the staff.	
5.53	We've received some very positive feedback from parents which indicates the impact of our provision.	
5.54	TS: I reviewed some outreach provision which was robust and impactful. This model will be extended across our other AP and Special provisions.	
5.55	The staff survey was positive last time and even more positive this time, which I will share at the next meeting.	
5.56	We are approaching a lot of our PSHE meetings in a student voice way.	
5.57	We are continuing to develop our website with the support of the Trust.	
<b>6.0</b>	<b>Policies</b>	
6.1	None.	
<b>7.0</b>	<b>Matters for the attention of the Board/COAC</b>	
7.1	None.	
<b>8.0</b>	<b>AOB</b>	
8.1	None.	
8.2	Meeting ended at 5.40pm	